

## Banner 8 Clients Meeting - January 28, 2010

Attendees: Alex Garcia, Mrinal Virnave, Jesus Hernandez, Mike Zimmerman, Kim Eiland, Joaquin Gonzalez, Art Trujillo, Paul Berver, Priscilla Padgett, Missy Giacomelli, Kim Montoya, Sujeay Aguilar, Lorraine Ortega, Felipe Parra, John Roberts, Mark Hammersmith, Abdulmalik Al-Gahmi, Norma Noel, Bruce Schaa, Virginia Tucker, Pamela Roggow, Gary Black, Minerva Galaz, Pam Jeffries, Shawna Arroyo, and Laura Ramirez

- Housekeeping – Alex
  - Go live date is still March 25, 2010
  - Have 41 working days left
  - Testing window until February 12; 2 weeks of testing left
  
- Testing Status – Alex (% Complete)
  - Student
    - Admissions (Lorraine): 90%
      - Let Gen is fixed per Felipe
      - TOEFEL and GRE are having issues
      - Hobson's Apply is working, too
      - ICT is looking into fixing the GRE tapeload issue with a new version of the SRTLOAD program
  
    - Registrar (Kim E.): 85% (unchanged)
      - Testing AdAstra and DARS now
      - Having issues with Audits not working in DARS
  
    - SIM (Siiri): 50%
      - Having issues connecting to the banner-d servers
      - Perhaps need a newer version of the tnsnames file
      - Rich is working on this issue and will send something via banner8
      - Currently running a disbursement now so that UAR and Finance may continue testing on their side
  
    - Financial Aid (Virginia): 45%
      - Just began testing and are currently working on a data load
      - No other issues encountered
  - Finance
    - FIP (Gary): 35 - 40%
      - Still encountering issues with daily feeds
      - Fiscal year is still not being populated. An update was sent to Sungard about GURFEED not populating tables
      - This issue may tie back to FGRTRNI compile
      - The feeds *not* working are a Show Stopper



Clients need to look for both instance applications of these patches. There is a Patches Report available on the website that Alex discussed last time

- Need to identify the patches that are needed to be applied before the March 1<sup>st</sup> deadline per Paul
- Q: (Priscilla) How do we ensure that PBN8 will match what's on PBAN? A: (Paul/Mrinal) The data will be copied over, but *not* the code tree since it's coming from UBN8. Issues prior to 1/4/10 should be fixed. Anything after that date, we may still find some errors
- March 1<sup>st</sup> Deadline – Paul would like to start the prep work in PBN8 and would like to have the “new” DBAN/UBAN at that time, too
- March 15<sup>th</sup> – Decide if we can remove DBAN or UBAN and take it away
- Go-Live Discussion – All
  - Payroll and Finance feeds will *not* be done by 5 pm on March 25<sup>th</sup> per Pamela
  - Why *not* during Spring Break?
    - Q: (John) Why aren't we doing this on Spring Break?
    - A: (Pamela) We can't do a Payroll before or right after we go live
    - If we do the upgrade one week earlier, Payroll needs 3 days to process and meet the ACH file deadline
    - ACH Deadline is 2 days before the pay date per Pamela. This means that if Payroll date is on the 31<sup>st</sup>, then the ACH file needs to be sent on Wed prior
    - HR feels uncomfortable with doing a Payroll right after we go live because it can't be fully tested
  - Can we go earlier?
    - Q: (Mrinal) Can we start earlier on the 25<sup>th</sup> or late on the 24<sup>th</sup>? This will give us more time for user testing. 6 to 8 hours will help immensely
    - Pamela will ask HR if they can release the system earlier than 5 pm on March 25<sup>th</sup>. She can't commit to days earlier
    - Siiri feels that noon on the 25<sup>th</sup> would be a much better time to begin the upgrade
    - Q: (Pamela) Are we positive that it takes us 72hours to do the upgrade? A: (Mrinal) Yes, because that's what DBA have related to us
    - Q: (Abdulmalik) Can we have Sungard on stand-by when we go live? A: (Mrinal) Yes, Sungard will be able to assist during our go live
    - Dates will stay the same for now, until Pamela lets us know if we can go earlier per Mrinal
  - Student Concerns
    - Student side needs to be up by Monday morning per Mike Z.
    - The 72 hours required by DBA puts testing from the Clients at late on Sunday

- Administration needs to make a decision if, in fact, we will be down Monday due to system that's *not* fully tested by the Clients
  - Feeds and loads may also be impacted
- Technical issues
  - Feeds and other external systems that talk to Banner are the bigger issue
  - The Banner INB and internal systems should not be a problem per Mrinal
- GO or NO-GO
  - We need to call a Go or No-Go meeting to decide and vote if we're going live
  - Mike Z. does not want to wait to decide whether we go live or not until March 25<sup>th</sup> because they need to finalize dates for Fall semester
  - There is open registration right after we go live in March
- Another Open Window
  - Q: (Mrinal) If we don't go live in March, when is another good time to go?
  - Options: Easter, Thanksgiving, Christmas
  - A: (Alex) So, technically we need four days to do this? 3 days for the upgrade and conversion and 1 day for testing?
- Roll-Back Option
  - Q: (Priscilla) Can we roll back to Banner 7? A: (Mrinal) Yes, that is an option
  - Q: (Kim M.) What does a roll back mean to Appworx and Scott renaming things? A: (Mrinal/John) Appworx will be unchanged as we're using UC4
  - By Sunday, we should know if anything is broken per Mrinal
  - Q: (Missy) What kind of testing shall we do since not everything can be backed out while in Production? A: (Mrinal) Only test the things that can be rolled back if we do a Roll-Back of the upgrade
- Other Systems Affected
  - Q: (Kim E.) What about other systems like CashNet, Blackboard, and others? Will they be affected? A: (Mrinal) No, they are put on hold until we're done with the upgrade. These just need to be switched on when we're done
  - Connectors will be turned off, but Blackboard will still be available. Per Mike Z. branch campuses will have their own mini course registration
  - Q: (Kim E.) Appworx jobs are a concern, should we worry about this? A: (Mrinal) Appworx testing in UBN8 should not be a problem when we go live, except for perhaps data problems
  - Pamela has concerns with Banner INB and not just Appworx testing
  - John feels that the forms can be tested fairly quickly. Pam says that feeds for Payroll is the only thing that they can do. Pamela says that they can't run a test Payroll after going live

- Refresh of UBN8 – Siiri/Pamela
  - Will happen after February 12<sup>th</sup>
  - Financial Aid would like to test packaging
  
- DBN8 on ERP Page
  - Q: (Abdulmalik) Why don't we have DBN8 listed on the ERP page will all the other instances?
  - A: (Mrinal/Alex) If it's ok with the ICT developers, we will relinquish access to DBN8 and ask that it be listed on the ERP page