

Banner 8 Technical Meeting – March 23, 2010

Attendees: Alex Garcia, Mrinal Virnave, Jesus Hernandez, Bruce Schaa, Kim Montoya, Scott Archer, Liz Archer, Rich Chavez, Bruce Ernst, Art Trujillo, Kit Marlow, John Roberts, Paul Berver, Linda Moreno, Crystal Wang, John D., Lynne Ray, Ray Silva, Ben Christopher, Cecil Ayers, Mark Hammersmith, Jim Dryden, Matyas Danter, Curtis Ewing, Dudley Moore, and Laura Ramirez

- Timeline – Alex
 - The timeline includes the list of contact people and in what order
 - All communication traffic will be done on ban8tech after Pamela Roggow gives us the go-ahead
 - DBA will give a ‘thumbs up’ when the upgrade is complete and send to ban8tech
 - Once the instance is complete, it will be released to the Clients and communication traffic begins on banner8
 - Per Bruce E. on State 2, it says that UBAN is available with PBAN (version 7 data) and a rename will be done. Just want to make sure there is no problem in the Banner 7 instance being available at a later time than that shown on the timeline
 - Q: (Curtis) Do we need to have a Banner 7 instance available? A: (Bruce E.) Initially, it was planned to keep it down for the duration of the upgrade
 - Per Mrinal, this still happens on State 2 even though it may be brought up at a later time

- Xtender – Dudley
 - Q: (Dudley) Do we want to list it separately for Friday morning under State 3? A: (Mrinal) We need to put it on the Go-Live Plan; somewhere around Line 90
 - Dudley will probably be doing the upgrade while the Clients are testing per Mrinal
 - Dudley will call Carl and Alex when it has been completed

- Mock Run – Alex
 - First Steps
 - Payroll is done and instance is turned over to DBA group
 - Liz will need to do the GUAGMNU changes before proceeding
 - DBA will call Alex to shut down all systems
 - Before Line 48, DBA group will be doing many tasks. For example,
 - Kit does rebuild and export/import
 - Paul does the upgrades
 - Bruce E. renames PBN8 to PBAN and later renames PBAN to PBN7
 - Lynne does the recompiles, checks INB/SSB, Evisions, and ear files. When complete, Lynne will call Alex and Alex will notify the developers

- Invalid Objects - Jesus
 - Q: (Jesus) Kit, will you be testing for invalid objects? A: (Kit) No, not specifically an item to look out for
 - Part of the import script is to check for invalid objects per Kit
 - Mrinal requested that Kit send an e-mail to Jesus once this has been completed
 - Dudley suggested that a comparison be done between the list from say, DBN8 and the list after the import is complete
 - Jesus and Kit have been working on the list of invalid objects
 - Q: (Crystal) There were some invalid objects in Workflow, do we know why this happened? A: (Kit) We are still trying to determine why there are issues being encountered
 - Privileges get wiped out with the invalid objects per Paul and Kit

- Renaming of PBN8 - Alex
 - Upgrades are complete and renaming of PBAN happens before DBA call Alex
 - The restart of PBAN also happens before DBA call Alex

- Reconnecting of Systems - Mrinal
 - Gurjobs will be restarted after Bruce E. renames PBN8 to PBAN
 - Workflow will still be in the upgrading stage
 - Xtender should be up and running by Friday afternoon per Dudley and Mrinal
 - E-Print will be reconnected somewhere between numbers 80 and 90
 - Line 114, Upgrade Workflow, needs to be moved up to 90
 - At this point, turn on all the Yellow Sticky systems listed
 - Line 94, Enable PBAN Data Source, is fine with Ray as long as PBAN is available

- All Clear From Developers - Alex
 - Everything looks good at this point
 - Q: (Liz) You say you have a list of all the Clients, who is on that list? I will need a copy of it to create the logins in the new class A: (Alex) Yes, Liz I will send you the list right after the meeting is over
 - Enable SCP, Line 101, must be done prior to Client testing, around Line 83
 - Start the loads, Line 103, will be done until Saturday night; don't want to interfere with Client testing per Linda
 - Re-Enable the Queues, Lines 112/113, will be done until Sunday night per Liz
 - Lynne will deploy the Luminis Channels after Luminis is restarted and contact John D. when complete
 - PCS and UFC Services can be done over the weekend per Mrinal and Lynne

- Restart of Luminis - Mrinal
 - The latest to restart Luminis is Sunday morning
 - Take everything from Line 115 to Line 123 and move below the Test FormFusion Line 127
 - Actually, leave s 120 and 121 in tact per Cecil
 - For Xtender it should be listed as re-enable, not restart. FSA Atlas is a restart
 - The removal of the Yellow Sticky may begin right after Luminis is up

- Resume Appworx Jobs – Scott
 - Scheduling to start on Monday
 - There are 2 jobs that have a special run
 - Hobsons Apply – Liz will wait until there's a file from Hobsons before this job can be run
 - Advising Docs for Ag – requested by Cecil for Liz to run (Mrinal couldn't remember this item)
 - Move these items before Remove Yellow Sticky items per Mrinal
 - Jesus had concerns about Appworx jobs running
 - Only developers will have access to UC4 when it is brought back up
 - Q: (Crystal) There is a job scheduled for Friday, will this be run? A: (Mrinal) No, everything has been turned off
 - Per Mrinal, Gary will hold off on the feeds and other jobs
 - We need to ensure that UC4 Development is connected after Go-Live
 - Mrinal suggests that UC4 Devl be done after the Spring Holiday

- GUAGMNU – Liz
 - The GUAGMNU changes need to be done right after the system is turned over to DBA from HR
 - Access to the Gateway will also be needed for about 15 minutes. This item should be listed around Line 83. Liz will contact Curtis to restart/stop the Gateway
 - Q: (Liz) When will it be put back on Sunday morning? A: (Mrinal) Let's do it at the same time as we are removing the Yellow Sticky items on Sunday
 - Actually, wait until Rich's confirmation that Luminis is up and running
 - We need to include it on the Go-Live Plan as 135 per Mrinal. We are now at State 5

- Cron Jobs – Jesus
 - Q: (Jesus) Can we have someone test that the cron jobs are working? A: (Curtis) Yes, we will turn off the cron jobs along with turning off the Gateway. And turned on when the Gateway gets turned on
 - Q: (Curtis) Do we need to worry about turning off the cron jobs for ODS-p? A: (Mrinal) No, we don't need to worry about this item

- Fin_Spa_Maintenance 8.0.0 – Mark
 - Q: (Alex) Is this in the automation script? A: (Paul) Yes, although there were some issues
 - Per Kit and Mark, we should be okay to proceed with this install and checked after we go live
 - Alex will remove the item from the Go-Live Plan
- NMSUTIME 8.0.0 – Crystal
 - Crystal requested that NMSUTIME 8.0.0 be reapplied after the Workflow upgrade is complete
 - In the Go-Live Plan, change the Fin_Spa_Maintenance to Reapply NMSUTIME 8.0.0 per Mrinal
- Accts – Rich
 - The accounts need to be put into Production per Rich
 - This needs to be done before the re-enabling of Luminis. This will be sometime on Saturday per Mrinal
- Graduation Online Application – Alex
 - Q: (Alex) Who will be turning on this feature?
 - A: (Rich/Mrinal) Yes, that is something that Jesus’ group needs to turn on via self-service
- Upgrade Complete – Mrinal
 - Once the Yellow Stickys have been removed, the upgrade is complete
 - On the Go-Live Plan, we need to include a item that Mrinal or Shawna need to send an e-mail to the university community
- Clones – Mrinal
 - Paul will clone DBAN right after the Go-Live upgrade
 - We need to ensure that developers have access given back to them after the clone is done
- DBN8/UBN8 Downtime – Paul
 - Q: (Paul) Can we bring these instances down?
 - A: (Mrinal) Yes, I don’t think we will need them up for any reason
- Contact List/Go-Live Plan Changes - All
 - Contact List Changes
 - DBA Contact Number – 635-3652 (the Bat Phone)
 - Liz’s Desk Number – remove it and only include her cell number
 - 800 Bridge Number

- Q: (Laura) Mrinal, did you say we had an 800 number that we could use only it's a 646 number?
 - A: (Mrinal) Yes, can you check with Shawna and get the number from her? We need to include it on the timeline along with the other contact numbers
- Go-Live Plan Changes
 - Q: (Matyas) Will we get an updated version of the Go-Live Plan?
 - A: (Mrinal) Yes, a revised copy will be sent to everyone
- Banner 8 Party – Mrinal
 - Party scheduled for April 13th
 - More information will be sent out at a later date
- NMSUODSRPT Installs – Dudley
 - Q: (Dudley) Can we stop these installs this week?
 - A: (Mrinal/Linda) No, because it's an emergency install and it doesn't affect Banner, only ODS
- Reminders – Alex
 - Send everything to ban8tech and we will be calling the respective people when need be
 - Only until we release to the Clients for testing, will we be using banner8 as our communication means
 - The revised documents with today's changes will be sent to everyone