

## Banner 8 Technical Meeting – March 16, 2010

Attendees: Alex Garcia, Mrinal Virnave, Jesus Hernandez, Bruce Schaa, Scott Archer, Liz Archer, Rich Chavez, Bruce Ernst, Art Trujillo, Kit Marlow, Olga Conter, John Roberts, Paul Berver, Linda Moreno, Crystal Wang, John D., Lynne Ray, Ray Silva, Ben Christopher, Shaun Cooper, and Laura Ramirez

- Housekeeping – Alex
  - Meeting here at Zuhl Library next week as well
  - Technical Go/No Go – to be discussed today
  - Final Go/No Go – to be held on Thursday at Client meeting
  
- NMSU Installs – Bruce
  - There are 3 different versions of the install documentation being used
  - It has been decided on one template to be used for UC4, but not for Banner installs
  - Enrique's version of the document is the preference
  - DBA have no preference on the format
  - The goal is to archive all the documents on the wiki
  - We will continue to update the versions table per Mrinal
  - Managers will meet to discuss this issue
  
- PIN Hash Script – Alex
  - There were 4 triggers that were disabled and 2 triggers need to be removed
  - Crystal disabled the 2 triggers that affected Abdulmalik previously
  - An e-mail will be sent by Crystal to uno\_projects as a cleanup effort to remove these triggers from PBAN
  - This does not need to be part of the automation script per Mrinal
  - The ODS script will be sent to Jesus and Mrinal for review
  
- System Checklist Updates – Alex
  - The following responses were given by Rich
    - Emergency – Still testing
    - Phonebook – Complete
    - Online Catalog – Script was moved off the dev box; good to go
    - FSA Atlas – John D. is still testing; having issues with tnsnames; good to go by next week
  
- Bansecr Meeting – Alex
  - Requesting a follow up on the meeting previously scheduled
  - Per Shaun, there has not been a time scheduled for him to train someone on this
  - March 18<sup>th</sup> is the date for this meeting to take place between Shaun, Liz, John, and Bruce Ernst
  
- Security Spreadsheets – Liz

- There were some spreadsheets received and loaded successfully
- Currently having problems with Budget's spreadsheet
- No issues were encountered with the other spreadsheets
  
- Developers Access – Alex
  - Student/Admissions/Finance – agreed to give access
  - HR – was unsure initially and later agreed to give access
  - We will give Query-only access for a week and only until we receive a request for Modify access from Clients, will we provide
  - Q: (Mrinal) Can we load Jesus, Rich, and staff with HR's class at the end of their spreadsheet? A: (Shaun) We need to go back and ask HR to give a more generous class so we can give access to Developers
  - Make sure to remove all access that was given temporarily per Shaun
  - Clients are concerned with Modify access to be given, not Query-only
  
- TBAN Status – Paul
  - TBAN had to be rebuilt and waiting on Dee
  - Paul added the aid year and currently is having problems with this
  - Q: (Shaun) Are you using the majority of your automation script? A: (Paul) Mostly
  - The new car files will need to be applied by John D. in order for Dee and staff to continue with Training
  
- PBN8 Update – Paul
  - We are practicing now and have been for the last couple of Sundays
  - PBN8 should be ready by Thursday
  - Currently working on Hobsons Apply install
  - All DBAs have a task in the preparation for Go-Live. For example, Lynne's doing the code tree and recompiling all forms, while Kit is doing the rebuild, and so forth
  - There were questions regarding Mark's Fin\_Spa\_Maintenance install as it has errors. Paul was unaware that this install was on the Master List
  - The rebuild will be done next Monday per Paul. Have done everything in practice run, with the exception of renaming the instance
  
- Timeline – Alex
  - Depicts the timeline we discussed last week
  - All traffic will be done on ban8tech after Pamela gives the okay
  - Banner 8 traffic will be after we turn it over to the Clients
  - What is the protocol when there's an emergency
  - Backups: Laura, Mrinal, and Shaun
  - Alex to update the timeline and include phone numbers
  
- External Communication Plan – Shaun

- Q: (Shaun) What are we doing to communicate this to everyone outside? A: (Alex) This is part of Shawna's communication plan
- Q: (Shaun) Does this include VPs, ABCD, etc?
- Shaun would like to see the notice before it actually goes out
  
- 800 Number (Bridge Number) – Mrinal
  - This request has already been setup
  - There is an e-mail that Mrinal will forward to Shaun and ask that he forward to VPs
  
- Go/No Go – Alex
  - DBA (Paul) – GO
  - Systems (Scott) – GO
  - UCC (Liz) – GO
  - EIS (Jesus) – GO
  - PDS (Rich) – GO
  - RS (Olga) – GO
  - Shaun - GO
  
- Final Go/No Go – Alex
  - Q: (Alex) Who from ICT needs to go?
  - We've got a GO from the Technical side
  - Mrinal can relate this information at the Clients Meeting per Shaun
  
- Go-Live Walk-Thru – Alex
  - Would like to do a Go-Live walk-thru to be comfortable of what will be done and when
  - Next Tuesday, we will meet at Zuhl Library again
  - Alex will be updating the Go-Live Plan, Directory, and Timeline and have available
  - It was brought up that most people will be taking annual leave next week and may not be able to attend the meeting
  - Per Mrinal, we need some people to be here, not really the “do-ers”
  - This is really a way “to get our head in the game” at a high level to discuss/present our Go-Live per Shaun
  - Art is okay with what Paul decides
  - Primary people should be here next week
  - No changes will be made to the final Go-Live Plan. It's more of a huddle before the game
  
- Issues/Questions/Concerns – Alex
  - Mrinal – nothing at this time
  - Art – paid his debt to Paul with a 2 liter Coke on the number of upgrades and patches that we were applying with Banner 8

- Alex – wanted to thank everyone for doing a good job and to hang in there as we're almost done. It has been a pleasure to work with everyone!