

Banner Transfer Articulation Agenda
New Mexico College Consortium
September 29 – October 1, 2009

This training will focus on Banner's Transfer Articulation Process, and will provide participants with the opportunity to set up all requisite forms and tables, enter transfer institution course data, perform articulation for individual students, and export/import catalog data.

Tuesday, Sept. 29	Transfer Articulation Setup	Participants
8:30 am – 12:00 pm 1:00 pm – 4:30 pm (Breaks from 10:00 – 10:15 am and 2:00 – 2:15 pm)	<ul style="list-style-type: none"> • Set up Validation Tables • Create Transfer Articulation Institutions • Create Grading Schemes • Enter Transfer Courses • Enter Institutional Equivalencies • Enter Transfer Course Attributes • Enter Transfer Course Titles and Descriptions 	Staff responsible for determining institutional requirements for the granting of transfer credit
Wednesday, Sept. 30	Transfer Articulation Processing	
8:30 am – 12 pm 1:00 pm – 4:30 pm (Breaks from 10:00 – 10:15 am and 2:00 – 2:15 pm)	<ul style="list-style-type: none"> • Perform Articulation for Students • Perform Unarticulation • Export catalog data from Banner Self-Service 	Staff responsible for day-to-day processing of incoming transcripts
Thursday, Oct. 1	Transfer Articulation Enhancements for Banner 8	
8:30 am – 12 pm 1:00 pm – 4:30 pm (Breaks from 10:00 – 10:15 am and 2:00 – 2:15 pm)	<ul style="list-style-type: none"> • Export/Import using Banner INB baseline processes • Questions and Working Sessions (afternoon) 	Transcript processing staff; IT representative to assist in defining data load directory