Transfer Articulation in Banner 8
Review/Update Validation Tables

- STVACPR - Acceptance Code Validation
- STVCALD - Calendar Type Validation*
- STVSBI - Source/Background Institution Code Validation*
- STVTLVL - Transfer Level Code Validation*
- STVACST - Institutional Accreditation Status Validation
- STVHLWK - Highest Level of Work Code Validation
- STVPRGA - Program Accreditation Code Validation
- STVTAAU - Acceptance Authority Code Validation
- STVTAST - Transfer Articulation Course Status Validation

Note: Tables with an asterisk contain seed data and need only to be reviewed
Review/Update Validation Tables

STVACPR - Acceptance Code Validation
Used to create and maintain the codes used to indicate the organization’s practice of accepting credit from the transferring organization (e.g., credit generally accepted, credit provisionally accepted, etc.)

STVCALD - Calendar Type Validation*
Table on which to build the multiplier that will be used when it is necessary to convert from one type of calendar to another. It allows you to convert different credit hour values for organizations with different calendar types (e.g., straight semester, quarter to semester, etc.)

STVSBGI - Source/Background Institution Code Validation*
Used to create, update, insert, and delete source/background institution codes. Several other modules use this form to validate these codes.
Creating a New Institution on STVSBGI

1. Open STVSBGI
2. Perform **Execute Query** to Review Institutions. To search for a particular institution, use the Enter/Execute Query function and the wildcard %.
3. If institution is not found, perform **Insert Record** function
4. Enter a code in the **Source/Background Institution** field. Any alpha or numeric schema is acceptable, or the FICE code may be used.
5. Enter a description in the **Description** field
6. Enter C (for college) in the **Type field**.
7. Click the **Source Indicator** checkbox if the institution is a recruiting source.
8. Select CLT1 (College Transcript) in the **Admissions Request** field to add this items to the admissions checklist if desired.
9. Enter P (PESC/XML), E (EDI), or N or **Leave Blank** (No, print paper transcript) in the Electronic field to indicate whether the institution can receive electronic transcripts or not, and if so, whether they should be sent in EDI or XML format.
10. Enter a number in the **FICE field** if it has not been used as the Source/Background Institution code. If a value exists in the FICE field, then this number will be used in the EDI process. Save the record.
Exercise 1

Create a New Institution on STVSBGI called “Default Transfer Institution”
Review/Update Validation Tables

STVTLVL - Transfer Code Level Validation
Used to create and maintain the codes used to indicate the level of transfer courses to be articulated from other organizations. It is recommended that levels here be identical to the levels created on the Level Code Validation Form (STVLEVFL).

STVACST - Institutional Accreditation Status Validation
The Institutional Accreditation Status Validation Form (STVACST) is used to create and maintain the codes used to indicate the transferring organization’s accreditation status.

STVHLWK - Highest Level of Work Code Validation
The Highest Level of Work Code Validation Form (STVHLWK) is used to create and maintain the codes used to indicate the highest level of work offered by the organization (e.g., two year Associates, four year Baccalaureate, etc.)
Review/Update Validation Tables

STVPRGA - Program Accreditation Code Validation
The Program Accreditation Code Validation Form (STVPRGA) is used to create and maintain the codes used to indicate the programmatic accreditation offered by an organization if applicable (e.g., nursing, psychology, etc.)

STVTAUU - Acceptance Authority Code Validation
The Acceptance Authority Code Validation Form (STVTAUU) is used to create and maintain the codes used to indicate those persons or positions that have the authority to accept transfer courses from other organizations (e.g., Office of the Registrar, Admissions, Advising, etc.)

STVTAST - Transfer Articulation Course Status Validation
The Transfer Articulation Course Status Validation Form (STVTAST) is used to create and maintain the codes that indicate whether the transfer course is active or inactive. Multiple active and inactive course statuses may be used.
Transfer Articulation Procedures

1. Create a Transfer Articulation Institution
2. Define Transfer Grades
3. Enter Transfer Courses
4. Create Transfer Institution Equivalency Information
5. Associate a Transfer Institution with a Student
6. Articulate Courses for a Student and Roll Equivalent Courses to Academic History
1. Create a Transfer Articulation Institution

Transfer Articulation Institution Form (SOABGTA)

Used to capture and maintain information pertaining to the transfer institution and its articulation practices, calendar type, transfer levels, and any comment information. The key to the form is the institution code and the effective term associated with the transfer information.

1. Access the Transfer Articulation Institution Form (SOABGTA).
2. Select an institution in the **Institution** field.
3. Enter the beginning of time (000000) in the **Term** field.
4. Perform a **Next Block function.** The From Term and To Term will default.
5. Select a value in the **Highest Degree Offered** field.
6. Select a value in the **Acceptance Practice** field.
7. Select a value in the **Calendar Type and Multiplier** field.
8. Select a value in the **Acceptance Authority** field.
9. Select a value in the **Level** field.
10. Repeat step 9 as needed to enter all levels of work the institution will accept. Perform a **Next Block** to go to the **Institution Accreditation Window**, and enter any applicable accreditation or comments.
<table>
<thead>
<tr>
<th>From Term:</th>
<th>000000</th>
<th>Maintenance</th>
<th>To Term:</th>
<th>999999</th>
</tr>
</thead>
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<td>Description</td>
<td></td>
<td>Institution Accreditation Date</td>
</tr>
<tr>
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<td>Western Assoc. of C &amp; S</td>
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<td>From Term:</td>
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<td>Program Accreditation</td>
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<tr>
<td></td>
<td></td>
<td>Free form comments may be entered here.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2. Define Transfer Grades

Transfer Grade Code Maintenance Form (SHATGRD)

Maintains all of the transfer institution’s grades. If an institution does not compute transfer GPA, “Quality Points” and “Count in GPA” are not entered.

Grading Scheme - the set of grades that the sending school uses when grading its courses. A Default Institution field is located in the Key Block. This allows the grades from a predefined default institution (not a real school) to be copied to another school in order to save data entry.

Count In Fields - used to define each grade for the transfer institution. The Institution Grade and Grading Mode fields are used for performing an automatic grade code conversion when articulating transfer work. Example: Some schools convert all grades during the articulation process to a standard transfer grade such as TR with a grade mode of T, regardless of what grade the student received at the sending school. The Numeric Value field is used to determine and calculate the minimum grade criteria when articulating courses. It should be set to the numeric value of minimum allowable transfer grade.
2. Define Transfer Grades (continued)

1. Access the Transfer Grade Code Maintenance Form (SHATGRD).
2. Enter the institution in the **Institution field**.
3. Enter in a transfer grade code in the **Transfer Grade field**.
4. Select the term this transfer grade became effective in the **Effective Term field** – a specific term or the beginning of time (000000) may be used.
5. Enter a level code in the **Level field**.
6. Enter a grade abbreviation in the **Abbreviation field**.
7. Enter A for active or I for inactive in the **Status Indicator field**.
8. Enter a number in the **Quality Points field**. (If your institution will not compute transfer GPAs, you will not enter quality points or GPA fields.)
9. Enter an N for no or Y for yes in the **Count In Attempted field**.
10. Enter an N for no or Y for yes in the **Count In Passed field**.
11. Enter an N for no or Y for yes in the **Count In Earned field**.
12. Enter an N for no or Y for yes in the **Count In GPA field**.
13. Enter a numeric value associated with this grade in the **Numeric Value field**.
14. Enter your institution’s grade in the **Institution Grade field**.
15. Enter either the actual grade, or **TR** if all incoming grades should be converted to TR with a grade mode of T.
<table>
<thead>
<tr>
<th>Transfer Grade</th>
<th>Effective Term</th>
<th>Level</th>
<th>Abbreviation</th>
<th>Status Ind</th>
<th>Quality Points</th>
<th>Attempted</th>
<th>Passed</th>
<th>Earned</th>
<th>GPA</th>
<th>Numeric Value</th>
<th>Institution Grade</th>
<th>Mode</th>
</tr>
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<td>N</td>
<td>N</td>
<td>0</td>
<td>TR</td>
<td>T</td>
</tr>
</tbody>
</table>

Grade code.
Record: 1/15
Exercise 2

Using the Default Transfer Institution created in Exercise 1, create a set of standard grades
3. Enter Transfer Courses

The sending institution’s courses may be entered on either the Transfer Institution Catalog Entry Form (SHATATC) or the Transfer Course Articulation Form (SHATATR). There are two methods that can be used to enter transfer courses.

1. All courses from an institution’s catalog can be entered on the SHATATC form. They will default into the SHATATR form when that form is called.
2. Transfer courses can be added one at a time on the SHATATR form, and the equivalent course can then be entered. This method is preferable when entering courses from institutions that are not common feeder schools, or when transcripts are processed manually and individually.

Transfer Institution Catalog Entry (SHATATC)

Used to enter and maintain a transfer institution’s catalog information for articulating courses. Because some courses articulate differently for different degree programs, a program code has been provided. If more than one transfer course is required to equate to one or more courses at the institution, a group code is required. One course in the group must be flagged as the primary course of the group.
Enter Transfer Courses into SHATATC

1. Access the Transfer Institution Catalog Entry Form (SHATATC).
2. Enter the name of the institution courses will be transferred from in the Institution field. (Note: A Default Institution can be created when schools share a common course numbering schema.)
3. Enter a program code only if you will accept different transfer work based on the program that the student is enrolled in at your institution in the Program field.
4. Select the term an equivalent exists for in the Effective Term field. This will be validated against your Course Catalog.
5. Enter an appropriate level in the Level field.
6. Enter a subject in the Subject field. This should be the same code as reflected on the transfer institution’s transcript.
7. Enter the course number in the Course field.
8. Enter a status code in the Course Status field to indicate if this course is active or inactive.
9. Enter a title for the course in the Title field.
10. If the Course Details tab is not the one on top, click on it.
11. The Equivalencies Exist field will default when course equivalencies are added on SHATATR.
12. Enter the lowest and highest (lowest only hours set) hours that will be accepted for the course in the **Credits Low and High fields**.
13. Enter the minimum grade that will be transferred in the **Minimum Grade field**. Note: This grade must be defined on SHATGRD.
14. Enter a catalog reference for the institution in the **Catalog field** (free-form).
15. Note the **Protect from Import checkbox**. If selected, this checkbox protects the selected record from being updated by the Transfer Catalog Data Import Process (SHRTCIM). Note: Selecting the Protect from Import checkbox does NOT protect the record from being updated manually.
16. Click on the **Course Description tab**.
17. Enter a comment in the **Comments field** by clicking on the Edit icon and adding the comment in the Edit window.
18. Click on the **Next Block icon to move to the Course Attributes Block**. Enter the **Code** (Course attribute code for the transfer course) and the **Description** (the description of the course attribute code for the transfer course). This data can be collected to help in the determination of which courses are institutional equivalents. Transfer course attributes and descriptions from other institutions are not validated.
19. Click the **Save icon**. Perform a **Rollback function**. Repeat to enter additional courses.
<table>
<thead>
<tr>
<th>Group</th>
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<th>Subject</th>
<th>Course</th>
<th>Status</th>
<th>Title</th>
<th>Equivalent Exists</th>
<th>Credits</th>
<th>Minimum Grade</th>
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</thead>
<tbody>
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<td>BIOL</td>
<td>101</td>
<td>AC</td>
<td>Intro to Biology I</td>
<td></td>
<td>1.000</td>
<td>C+</td>
</tr>
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<td>AC</td>
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### Transferring Course

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<td>BIOL</td>
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<td>Intro to Biology I</td>
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<td>Intro to Biology II</td>
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<td>AC</td>
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<td>101</td>
<td>AC</td>
<td>U.S. History</td>
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</tr>
</tbody>
</table>

**Course Description**

Clicking the pencil icon under the Course Description tab will open this edit window where you may enter course description from the transferring institution. You may also copy/paste that information into this window. Inserting course descriptions here will be helpful in determining institutional equivalents.

**Banner Editor**

Narrative text that provides more descriptive information than can fit into the title field.

Record: 1/6 | | | | <OSC>
Exercise 3

Create a set of courses for the Default Transfer Institution in SHATATC.
4. Create Transfer Institution Equivalency Information

If you wish to enter courses directly into the Transfer Course Articulation (SHATATR) form rather than the Transfer Course Catalog Form (SHATATC), use the instructions outlined in Step 3, Creation of Transfer Courses, but perform the steps on the SHATATR form rather than the SHATATC form.

To Create Institutional Equivalents:

1. Access the Transfer Course Articulation Form (SHATATR).
2. Enter the institution you have been working with in the Institution field.
3. Perform a Next Block function. Since you added courses in the Transfer Institution Catalog Entry Form (SHATATC), they will display. Use the scroll bar to view all of them.
4. Details, Description and Attributes can be added if they were not entered previously on the SHATATC form.
5. In the Equivalent Course field, select the course from your catalog that will correspond to the incoming transfer course. Save.
6. Go back to the Previous Block and select another course. Repeat and save.
5. Associate a Student with a Transfer Institution

SHATRNS – used to capture and maintain information relating to transfer institutions for a student.

1. Access the Transfer Course Form (SHATRNS).
2. Enter a student’s ID in the ID field or click the Search icon to search for a student.
3. Enter the transfer organization number in the Transfer Institution Number field.
4. Enter an attendance period number in the Attendance Period Number field. Perform a Next Block function.
5. Enter the institution you have been working with in the Institution field of the Transfer Institution block. If you do not remember the number, use the lookup.
6. Click the Official checkbox if the transcript is official and Save.
7. Access the Transfer Attendance Period block and enter a value in the Attendance Period field. (This will print on the transcript.) The Acceptance Date field defaults to today’s date.
8. Select an appropriate term in the Effective Term field. Enter a term type in the Term Type field. Example: Semester or quarter.
9. Select a value in the Apply to Level field. Example: Undergraduate.
10. Select a value in the Transfer Degree field if the student has received a degree from the transfer institution.
11. Enter the dates the student began attending the previous institution in the Attendance Begin Date field.
12. Enter the dates the student finished attending the previous institution in the Attendance End Date field. Save and Exit.
Exercise 4

Associate a Student with the Transfer Institution from this exercise.
GTVSDAX Rule and Transfer Course Entry

Optionally, transfer courses can be entered into SHATAEQ without first having to create institution and attendance period records in SHATRNS for students. To use this option, change the following in GTVSDAX:

1. Select Enter Query from the Oracle Query Menu.
2. Enter HISTORY in the Internal Group (Code) field and Execute Query.
3. Change the value in the External Code field from N to Y and save the change.

After making this change in GTVSDAX, you can access SHATAEQ, enter a student's ID, enter an institution code, perform a Next Block, and enter transfer course data from a transfer student's transcript. You can also enter different values in the Attendance Period field if institutional policy dictates that courses must be recorded in the actual term taken as opposed to a single effective term code. When the transfer courses are saved, institution and attendance period records will be created in SHATRNS.

Note: This processing enters only the minimum fields needed to create a record in the institution and attendance period tables. There may be null values in fields that you normally populate when creating these records manually (e.g., the Official (Indicator) checkbox in the Transfer Institution block and the Attendance Begin Date Attendance and End Date fields in the Transfer Attendance Period block). However, you can still enter this additional data in SHATRNS after articulated courses have been rolled there.

If you choose not to change the value in the GTVSDAX rule from N to Y, SHATAEQ will continue to validate that individual students have the appropriate institution and attendance period records created in SHATRNS before allowing entry of transfer course data.
SHATAEQ – allows for the creation and maintenance of the student’s Transfer Articulation information for a transfer institution.

- Transfer courses do not have to exist on the Transfer Course Articulation Form (SHATATR) to be entered on this form. If the course does not exist on SHATATR, then the user must create the course by searching on the subject code and choosing the Define Courses option. This will take the user back to the SHATATR form where the transfer and equivalent course(s) can be entered and saved.

- Alternately, the transfer and equivalency course can be entered directly into the SHATAEQ form by bypassing the course definition option. These courses will roll to history, but will not be stored in SHATATC or SHATATR for future use.

- A grade code is required on all transfer courses. These must be valid grades on the Transfer Grade Code Maintenance Form (SHATGRD). These grades are used to populate the transfer hours and GPA (if defined) line on the student’s academic record.
Articulate and Roll Courses for a Student

1. Access the Transfer Articulation Evaluation Form (SHATAEQ).
2. Enter the student’s ID in the ID field, or use the Search feature.
3. Select the transfer institution number in the Institution field. Perform a Next Block function.
4. Select a value in the Attendance Period field.
5. Select a term in the Term field.
6. Select a level in the Level field.
7. Select a subject code in the Subject field in the Transfer section.
8. Select a course code in the Course field.
9. Enter the number of credit hours in the Credit Hours field.
10. Select a grade code in the Grade field. Click the Save icon.
11. Select Perform Articulation from the Options menu. Click the Save icon.
12. Perform a Next Block function to view data in the Equivalent Course GPA Information block. You should see total hours to be rolled to History.
13. Perform a Next Block function to access the Equivalent Roll block.
14. Choose the Roll to History option. (Courses may also be Deleted from History. This will roll them back to SHATAEQ so that changes can be made.)
15. Click the Save icon to dynamically roll the courses to the SHATRNS form in Academic History. Exit and go to SHATRNS to view courses.
Performing Unarticulation

When you perform articulation, a value of Y is inserted into the Articulate Ind(icator) field. If no articulation is performed, a value of N populates this field. When performing an override to an articulation, you must enter a value of O in this field.

When performing unarticulation, records with a value of Y are set to null, and unarticulation is performed. Records with a value of O (override) do not have unarticulation performed. If you wish to have a record with an O in the Articulate Ind(icator) to be unarticulated, you must first enter and save a value of U (unarticulate), before performing unarticulation. Once you set the value to U, and then perform unarticulation, the value of U is set to null, and the record is unarticulated. All records with a value of N are not considered for unarticulation, since no articulation was performed.

To unarticulate one course at a time on SHATAEQ, enter a U in the Articulate Ind(icator) field, and then use Next Item. Once you perform a Next Item function, there is an automatic save of the unarticulation. If you attempt unarticulation (that is, place a U in the Articulate Ind(icator) field), on a record that is a one-to-many entry or a many-to-one entry, unarticulation will be performed on all records associated with that entry.
<table>
<thead>
<tr>
<th>Attendance Period</th>
<th>Term</th>
<th>Level</th>
<th>Group</th>
<th>Primary Ind</th>
<th>Subject</th>
<th>Course</th>
<th>Credit Hours</th>
<th>Grade</th>
<th>Articulate Ind</th>
<th>Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>200903</td>
<td>01</td>
<td></td>
<td></td>
<td>BIOL</td>
<td>101</td>
<td>1.000</td>
<td>B+</td>
<td>Y</td>
<td>01</td>
</tr>
<tr>
<td>1</td>
<td>200903</td>
<td>01</td>
<td></td>
<td></td>
<td>CHEM</td>
<td>101</td>
<td>1.000</td>
<td>B+</td>
<td>Y</td>
<td>01</td>
</tr>
<tr>
<td>1</td>
<td>200905</td>
<td>01</td>
<td></td>
<td></td>
<td>BIOL</td>
<td>102</td>
<td>1.000</td>
<td>C+</td>
<td>Y</td>
<td>01</td>
</tr>
<tr>
<td>1</td>
<td>200905</td>
<td>01</td>
<td></td>
<td></td>
<td>CHEM</td>
<td>102</td>
<td>2.000</td>
<td>A</td>
<td>Y</td>
<td>01</td>
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</table>

 Equivalent:

<table>
<thead>
<tr>
<th>Level</th>
<th>Subject</th>
<th>Course</th>
<th>Credit Hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>BIOL</td>
<td>101</td>
<td>1.000</td>
<td>TR</td>
</tr>
<tr>
<td>01</td>
<td>CHEM</td>
<td>101</td>
<td>1.000</td>
<td>TR</td>
</tr>
<tr>
<td>01</td>
<td>BIOL</td>
<td>102</td>
<td>1.000</td>
<td>TR</td>
</tr>
<tr>
<td>01</td>
<td>CHEM</td>
<td>102</td>
<td>2.000</td>
<td>TR</td>
</tr>
</tbody>
</table>
Equivalent Course GPA

Level
01

<table>
<thead>
<tr>
<th>Transfer</th>
<th>Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attempted Hours: 5.000</td>
<td>.000</td>
</tr>
<tr>
<td>Passed Hours: 5.000</td>
<td>5.000</td>
</tr>
<tr>
<td>Earned Hours: 5.000</td>
<td>5.000</td>
</tr>
<tr>
<td>GPA Hours: .000</td>
<td>.000</td>
</tr>
<tr>
<td>Quality Points: .00</td>
<td>.00</td>
</tr>
<tr>
<td>GPA: .00</td>
<td>.00</td>
</tr>
</tbody>
</table>

Equivalent Roll

History Indicator:

- Roll to History
- Delete from History
- None
### Equivalent Course GPA

<table>
<thead>
<tr>
<th>Level</th>
<th>Transfer</th>
<th>Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Attempted Hours:** 5.000
- **Passed Hours:** 5.000
- **Earned Hours:** 5.000
- **GPA Hours:** 0.000
- **Quality Points:** 0.00
- **GPA:** 0.00

### Equivalent Roll

- **History Indicator:** Roll to History

GPA calculation completed.
When courses have been rolled to History, they are no longer visible on SHATAEQ. To modify or make corrections, they must be Deleted from History using the Equivalent Roll indicator. That process will bring them back the SHATAEQ form where changes can be made.
Exercise 4 – Using SHATAEQ

- Run an articulation (Enter transfer courses and choose “Articulate” from Options)
- Perform unarticulation on one course and then articulate the same course manually (Hint: Articulation indicator of U and A are used.)
- Add a course that is not already in the catalog directly into SHATAEQ (You must override articulation)
- Roll courses to History
- Unroll courses from History (SHATRNS) back to Articulation (SHATAEQ) using the Delete Courses option on Equivalent Roll.
- Change the flag on GTVSDAX (single time) and enter transfer and equivalent courses directly into SHATAEQ for a second institution, Articulate and roll.
Catalog Extract and Load

- Provides processes to extract catalog course data from a sending institution into an XML file that can then be loaded into Banner by the receiving institution for use by the transfer articulation process.

  - **SCRCATE** – Course Catalog Extract process – creates XML file for transfer or for viewing through a browser.
  - **SHRTCIM** – Transfer Catalog Data Import Process – receives incoming file and loads Transfer Articulation tables with file data.
  - The Course Catalog in Student Self-Service contains a new “XML Extract” link that produces query results in an XML format that can also be saved to a user’s desktop.
  - New “Protect from Import” flag on SHATATC and SHATATR
  - New fields for Transfer Course Attribute and Transfer Course Description
  - New Web Tailor functionality allows display, suppression, or change of labels and links associated with Catalog and Schedule SSB pages.
## SHRTCIM Import Report

**Calendar Type**: Straight Semester

### Load Status: Exact Match

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Level</th>
<th>Title</th>
<th>Term</th>
<th>Year</th>
<th>Credit Low</th>
<th>Credit High</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT</td>
<td>2001</td>
<td>UG</td>
<td>Managerial Accounting</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td></td>
<td>Exact Match</td>
</tr>
</tbody>
</table>

### Load Status: Partial Match

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Level</th>
<th>Title</th>
<th>Term</th>
<th>Year</th>
<th>Credit Low</th>
<th>Credit High</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT</td>
<td>2010</td>
<td>UG</td>
<td>Cost Accounting</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td></td>
<td>Partial Match</td>
</tr>
<tr>
<td>BIOL</td>
<td>2002</td>
<td>UG</td>
<td>Microbiology</td>
<td>2000010</td>
<td>2000</td>
<td>4</td>
<td></td>
<td>Partial Match</td>
</tr>
</tbody>
</table>

### Load Status: New

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Level</th>
<th>Title</th>
<th>Term</th>
<th>Year</th>
<th>Credit Low</th>
<th>Credit High</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CE+L</td>
<td>1001</td>
<td>UG</td>
<td>Contemporary English and Literature</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td>6</td>
<td>New Course</td>
</tr>
<tr>
<td>CE+L</td>
<td>1002</td>
<td>UG</td>
<td>Modern American Writers I</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td>6</td>
<td>New Course</td>
</tr>
<tr>
<td>CE+L</td>
<td>1003</td>
<td>GR</td>
<td>Modern American Writers II</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td>6</td>
<td>New Course</td>
</tr>
<tr>
<td>CE+L</td>
<td>1004</td>
<td>UG</td>
<td>Modern European Writers I</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td></td>
<td>New Course</td>
</tr>
<tr>
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<td>UG</td>
<td>Modern European Writers II</td>
<td>2000010</td>
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<tr>
<td>CE+L</td>
<td>1007</td>
<td>UG</td>
<td>Great Essays of the 20th Century</td>
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<td>6</td>
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<td>CE+L</td>
<td>1008</td>
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<td>Great Essays of the 21st Century</td>
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<td>2000</td>
<td>3</td>
<td>6</td>
<td>New Course</td>
</tr>
<tr>
<td>CHEM</td>
<td>2003</td>
<td>UG</td>
<td>Organic Chemistry I</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td>4</td>
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</tr>
<tr>
<td>DRAM</td>
<td>2004</td>
<td>UG</td>
<td>History of American Theatre</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td></td>
<td>New Course</td>
</tr>
<tr>
<td>ECON</td>
<td>2005</td>
<td>UG</td>
<td>Principles of Macroeconomics</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td></td>
<td>New Course</td>
</tr>
<tr>
<td>FREN</td>
<td>2006</td>
<td>UG</td>
<td>Intermediate French I</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td>4</td>
<td>New Course</td>
</tr>
<tr>
<td>GEOG</td>
<td>2007</td>
<td>UG</td>
<td>Geography for beginners</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td>6</td>
<td>New Course</td>
</tr>
<tr>
<td>HIST</td>
<td>2008</td>
<td>UG</td>
<td>European History 1800 - WWII</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td></td>
<td>New Course</td>
</tr>
<tr>
<td>ITAL</td>
<td>2009</td>
<td>UG</td>
<td>Intermediate Italian I</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td>4</td>
<td>New Course</td>
</tr>
<tr>
<td>JOUR</td>
<td>2010</td>
<td>UG</td>
<td>Verifying your sources</td>
<td>2000010</td>
<td>2000</td>
<td>3</td>
<td>6</td>
<td>New Course</td>
</tr>
</tbody>
</table>
**Course Attributes:**
Course Stand-alone, Canada, Not Basic Skills

**ACTG 879 - Select Topics - ACTG**

0.500 TO 5.000 Credit hours
8.000 TO 80.000 Lecture hours
24.000 TO 240.000 Lab hours

**Levels:** Undergraduate, Course for high school credit  
**Schedule Types:** Lecture/Lab, Laboratory/Studio/Activity, Lecture and/or Discussion

Accounting Department

**Course Attributes:**
Not Basic Skills

**ACTG 880 - Other Selec Topics: Actg**

See SSATEXT For Campus Course Description instead of CATALOG

0.500 TO 10.000 Credit hours
8.000 TO 24.000 Lecture hours

**Levels:** Undergraduate, Course for high school credit  
**Schedule Types:** Laboratory/Studio/Activity, Lecture and/or Discussion

**Course Attributes:**
Course Stand-alone, Skyline, Course Stand-alone, Canada, Not Basic Skills
Exercise 5 – Using the Import/Export Processes in INB and the Extract feature in Self-Service

- Run the SCRCATE extract process in INB Job Submission (requires Java compliance and data directory setup by IT)
- Run the SHRTCIM import process in INB Job Submission (requires Java compliance and data directory setup by IT)
- Extract course data from SSB using the XML Extract Link on the Course Catalog results page (requires prior Java compliance setup by IT)